



4th Grade Teacher

Job Title: Elementary Teacher

Specific Grade(s): 4th Grade

Reports to: Elementary Principal

Profile: Elementary teachers at Central Christian Academy are responsible to teach Christ-centered instructional objectives to their students. The ideal candidate will have a vibrant faith in Jesus Christ as well as educational experience at the elementary level. This position is a full-time (salaried with benefits) position. Salary is dependent upon degrees earned and experience.

Spiritual Requirements:

- Evidence of an active and genuine faith in Jesus Christ
- Personal commitment to Christian schooling
- A belief that the Bible is God's inerrant and infallible word
- Agreement with CCA's Mission, Core Values, Purpose, Statement of Faith
- Agreement with CCA's employee lifestyle statement
- Evidence of active church attendance and membership at a church whose statement of faith is consistent with that of CCC and CCA
- Must have a welcoming and winsome personality
- Evidence of successfully serving as a Christian role model for a number of years
- Willingness to live and serve as a Christian role model as outlined in the CCA Employee Handbook
- Willingness to set an example of prayer, Bible study and unity in Christian fellowship
- Ability to communicate biblical truths to both students and adults
- Commitment to resolve professional and personal conflict biblically

Professional Requirements:

- Develop engaging lessons in core subjects as assigned: Bible, math, science, language arts and history
- Ability to create and administer appropriate assessments
- Ability to differentiate instruction with regard to varied learning differences of students
- Keep daily and weekly records for attendance, grades, and lesson plans
- Ability to integrate biblical truth into all subject areas
- Ability to integrate and teach appropriate technology in lessons
- Participate in grade level, elementary and all-employee meetings and conferences
- Ability to manage a classroom effectively and efficiently
- Ability to develop positive rapport with students, parents, and colleagues
- Ability to utilize school's SIS program (FACTS) effectively to communicate and keep records
- Ability to use platforms such as Google Classroom, Microsoft Teams
- Maintain a clean, attractive and well-ordered classroom environment
- Willingness to agree to follow policies and procedures set forth in the CCA employee manual

Personal Requirements:

- Strong communication skills in both speech and writing
- Organizational skills to maintain clear curricular goals and active records
- Strong confidentiality in communications and personal information

- Ability to successfully collaborate with other classroom teachers
- Recognition of the need for good public relations
- Ability to represent the school in a professional manner to its constituency and the public

Education:

- Bachelor’s degree in education required
- Elementary classroom teaching experience preferred
- State licensure or ACSI certification required
- Willing to be lifelong learner and continuing education

Physical Requirements:

The ability to stand, walk, sit, kneel, bend, reach, grip, push, pull, carry, lift, lower for a duration of time.
Ability to lift 25 pounds. The ability to use fine motor skills including tactile while performing a task.

Acknowledgement:

I acknowledge that I have read the job description and requirements for the Elementary Teacher position and I certify that I can perform these functions.

Employee/Applicant Signature _____ Date: _____

Administrator Signature _____ Date: _____

This job description in no way states or implies that these are the only duties to be performed by this employee. The employee will be required to follow any other instructions and to perform any other related duties as assigned by the appropriate administrator. Central Christian Academy reserves the right to update, revise or change this job description and related duties at any time.

Applicants: Please apply [here](#)